



# PRESCHOOL

## We Accept ALL (Non-Discriminatory Policy)

St. James admits students of any race, color, national & ethnic origin to all of the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, or ethnic origin in administration of its educational policies, admissions, scholarship programs, or other school-administered programs.

## Discipline

Guiding children's behavior involves providing an environment that encourages self-discipline using positive methods of encouragement. Preschool staff direct the children in understanding and expressing their feelings in acceptable ways using positive reinforcements. If a child does not respond to this discipline, the teacher and Director will meet with the parents to work together in finding solutions.

## Classroom Hours

The classroom hours are as follows:

\*VPK (4's) 8:30-12:30pm

Preschool (2's & 3's) 9:00-12:00pm

\*Voluntary Pre Kindergarten

## Afternoon Explorations

St. James also offers a variety of creative classes to our preschool students, after our morning preschool program, for an additional fee. They are optional and occur on a monthly basis. Sign up is required.

## Entry requirements

### **2 Year Old Class –**

must be 2 years old on or before September 1st

### **3 Year Old Class –**

must be 3 years old on or before September 1st and potty trained

### **4 Year Old Class –**

must be 4 years old on or before September 1st and potty trained

Tuition is due the 1st of each month and is considered late on the 10th. Late payments are subject to a \$10 late fee.

## Registration

Registration is held in February for the following fall school year. Returning students register on the first day, St. James church members, past student families and military families on the second day, and community registration is on the third day.

A copy of your child's birth certificate is required for all new students.

At registration, there will be forms for you to complete and a **non-refundable registration fee** of \$175 is due. If classes are full upon your arrival, you will have the option to be placed on a waiting list. All vacancies will be filled from that list.

## Enrollment

After registration, the following forms must be completed and returned to the preschool office prior to the start of school:

- Enrollment Application
- Florida Certification of Immunization form (completed by physician)
- School Health Examination Form (completed by physician)

## Tuition

Tuition is due on the first of each month and will be considered late on the 10th. Late payments are subject to a \$10 late fee.

2 year olds / 2 days	M/F	\$200/mo
2 year olds / 2 days	T/Th	\$200/mo
2 year olds / 3 days	M/W/F	\$250/mo
3 year olds / 2 days	T/Th	\$200/mo
3 year olds / 3 days	M/W/F	\$250/mo
3 year olds / 5 days	M-F	\$365/mo
4 year olds / 4 days (*VPK)	M-Th	No Cost
4 year olds / 5 days (*VPK)	M-F	\$570/yr
4 year olds (non *VPK)	M-F	\$365/mo

Non Refundable Registration fee - \$175

\*VPK - no registration fee (state funded)

\*VPK—5 Day Non Refundable Tuition #1 of \$170 due at Registration

\*Voluntary Pre Kindergarten

Scholarship assistance is available, please contact the office for an application.

**If you would like more information or to schedule a tour contact the preschool office:**

**Office Hours:** Monday – Friday, 8:30am–1:30pm

**Direct Phone Line:** 813.971.1969

**Email:** preschool@stjamestampa.org



## **Staff:**

Tammie Sutton, Preschool Director  
Vairin Tolley, Office Manger

CCL CTA 130321



*St. James United Methodist Preschool is multi-denominational, welcoming children of all faiths. We stress moral and spiritual values as we share Bible stories of Jesus and his love for all people. Our mission is to nurture children's spiritual growth with activities appropriate to their stage of faith. We strive daily to provide an educational environment where each child develops age appropriate skills in the area of cognitive, emotional, social, spiritual and physical development. We encourage children to be creative, discover, experiment, to solve problems and to think for themselves. Our goal is to work together to provide a loving, Christian environment as we ensure that our program meets the needs of your child.*



# ST JAMES

UNITED METHODIST CHURCH



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